

The Regional School District 13 Board of Education met in regular session on Wednesday, November 14, 2012 at 7:30 p.m. in the library at Memorial School. Board members present: Mrs. Adams, Mrs. Buckheit, Mrs. Flanagan, Mr. Fulton, Mr. Hicks, Dr. Ochterski, Ms. Parsons, Mr. Renninghoff. Also present: Mrs. Viccaro. Absent: Mrs. Boyle

Mrs. Flanagan called the meeting to order at 7:30 p.m. with the recital of the Pledge of Allegiance led by Mrs. Buckheit.

Public Comment: No Public Comment

Consent Agenda: Mrs. Flanagan asked the Board if they wanted any items removed from the consent agenda.

After a brief discussion both items were removed from the consent agenda.

Mr. Hicks requested that an item be added to the agenda under IX. D. a. to vote on the oil tank replacement at Memorial School with the updated project number.

Ms. Parsons requested that item VIII. B. Vote on Support Staff Contract be removed from the agenda.

On a motion by Mr. Renninghoff, second Mr. Fulton the Board of Education unanimously approved the agenda as amended.

On a motion by Mr. Renninghoff, second Mr. Fulton the Board of Education unanimously approved the minutes of October 24, 2012 as amended.

Communications: Mr. Hicks attended the convocation at ACES representing the Board. Mr. Hicks stated that the turn out at this event was amazing. He also will attend the next Chamber Breakfast.

Mrs. Buckheit reported that on Friday, November 16th the Durham Woman's Club will be providing baked goods to each school and also to the bus drivers in celebration of National Education Week.

Superintendent's Report: Mrs. Viccaro handed out an informational packet to each Board member from the Music Dept. The packet highlights the music curriculum and also provides information on each of the teachers in the Music Dept stating the school they teach at and what they teach.

Mrs. Viccaro showed a sample of chess pieces created by students using a 3-D printer. Mrs. Viccaro is going to provide the Board with the cost of the printer.

On Thursday, November 15, 2012 Mrs. Viccaro will be attending the Teacher of the Year recognition night at the Bushnell with Kathy Bottini, District 13's Teacher of the Year.

Mrs. Viccaro also informed the Board that members of the Coginchaug football team, who were honoring our veterans were highlighted on Channel 3. Mrs. Viccaro will forward the link to members of the Board.

Presentation by Dr. Berry: Dr. Berry presented to the Board an outline of the implementation plan for the Mathematics Common Core State Standards for year two of the four year plan.

Dr. Berry described areas of focus - curriculum as the “what”, instruction as the “how”, and assessment as “how well”. Dr. Berry advised the Board of the extent of work that is involved and the professional development needed in preparing the transition to the Common Core Standards. Mrs. Flanagan thanked Dr. Berry and stated that the information presented to the Board was helpful in preparing the 2013-2014 budget.

New Business: A discussion took place regarding press communication protocol. Board members were asked to make sure what is communicated is representative of the Board of Education. Members were asked to bounce subject matter off Mrs. Flanagan or Mrs. Viccaro to get an overview perspective. Basically everyone should be on the same page.

Policy Committee:

On a motion by Mr. Hicks, second Mrs. Adams the Board unanimously approved the following policies Employee Use of District’s Computer System 4132, 4242, Administration of Medication 5141.21, Employee Sex Discrimination and Sexual Harassment 4118.11, 4218.11, Employment Checks 4112.1, 4212.1, and Food Services 3542 as presented.

Mr. Hicks reported that the concession stand policy is in the hands of the attorney.

Field House: Mr. Renninghoff reported that the committee will meet on November 26 and continue to explore available options.

Communication Committee: Mr. Fulton would like each committee to have a link on the website stating information such as contact information, meeting dates, and goals and objectives. Mrs. Adams requested that Mr. Fulton send an email to Board members stating the information he wants to be provided on the website.

Building and Grounds Committee: Members of the committee walked through Coginchaug this evening with Mr. Francis and Mrs. Viccaro. Mrs. Flanagan thanked both Mr. Francis and Mrs. Viccaro for their assistance.

On a motion by Mr. Hicks, second Mr. Renninghoff, the Board of Education unanimously approved to accept the Memorial Middle School Oil Tank Replacement Project, State of Connecticut Project Number 213-0045CV as complete and closed.

Public Comment: No public comment

Follow-Up:

1. Cost of the 3 D printer
2. Channel 3 video forwarded to Board members

On a motion by Mr. Hicks, second Mr. Renninghoff the Board of Education unanimously approved to move into Executive Session to conduct Business Manager Interviews.

The Board of Education returned to regular session.

On a motion by Mr. Hicks, second Ms. Parsons, the Board of Education unanimously approved to offer Ronald Melnik a contract as Business Manager for Regional School District 13 effective on or about December 10, 2012 with salary as determined by the personnel policies committee and authorize the superintendent to formalize the offer in writing as soon as possible.

On a motion by Mr. Hicks, second Ms. Parsons, the Board of Education unanimously approved to adjourn at 9:45 p.m.

Respectfully submitted,

*Maureen Johnson*